



AGENCE POUR LA
PROTECTION DES
PROGRAMMES

REFERENCING REQUEST

REGISTRATION ON THE IDDN DIRECTORY

You are about to reference a work with the APP.

This documentation has been put together to assist you with this. We invite you to read it before starting to fill out the form it contains.

We should remind you that you must be **a member of the APP** to be able to make a referencing. You can download the membership form on app.asso.fr

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REFERENCING REQUEST REGISTRATION ON THE IDDN DIRECTORY

DESCRIPTION OF REFERENCING

Programming language(s)

Development tool(s)

Logical key / encryption method: Yes No

Type of media provided

A SINGLE COPY OF THE WORK IS REQUIRED

MANAGEMENT OF THE FILE

If the member's address or invoicing address has changed since your last dealings with our Departments, please fill out the form "Update of the member's administrative information".

Administrative contact

Department or job title

Email address

Telephone

Address

Postcode

Town/City

Country

Invoicing contact

Address
Email

In case of difficulty with a copy request, the APP needs to have a technical contact to provide it with information:

Technical contact

Address
Email

TRUSTEE / A power of attorney must be attached to the deposit request.

Trustee identity

Company

Address

Postcode

Town/City

Country

Email address

Mobile

Telephone

Fax

DELIVERY ADDRESS

ONLY ONE CHOICE POSSIBLE

member

administrative contact

trustee

REFERENCING REQUEST REGISTRATION ON THE IDDN DIRECTORY

APPENDIX 1 / CO-RIGHTS HOLDERS

LEGAL ENTITY

Company Name SIREN

Address REGISTERED OFFICE REQUIRED

Postcode Town/City Country

Company Name SIREN

Address REGISTERED OFFICE REQUIRED

Postcode Town/City Country

Company Name SIREN

Address REGISTERED OFFICE REQUIRED

Postcode Town/City Country

Company Name SIREN

Address REGISTERED OFFICE REQUIRED

Postcode Town/City Country

NATURAL PERSON

Identity Mr Mrs National ID card / passport no.

Surname First name

Address

Postcode Town/City Country

Identity Mr Mrs National ID card / passport no.

Surname First name

Address

Postcode Town/City Country

Identity Mr Mrs National ID card / passport no.

Surname First name

Address

Postcode Town/City Country

Identity Mr Mrs National ID card / passport no.

Surname First name

Address

Postcode Town/City Country

Please attach a copy of each national ID card / passport of the natural person co-rights holders and/or the certificates of incorporation of the legal entity co-rights holders. Failing joint signature of this form by the co-rights holders or their representatives preceded by the full names and capacity, please attach the authorisation(s) of the co-rights holders authorising the member to register the work with the APP.

REFERENCING REQUEST REGISTRATION ON THE IDDN DIRECTORY

APPENDIX 2 / IDDN CODING

IDDN.FR.001.000000.000.R.P.2014.000.00000

(1) (2) (3) (4) (5) (6) (7) (8) (9) (10)

(1) IDDN

Inter Deposit Digital Number

(2) Nationality of the work

In line with the alpha-2 ISO coding	
DE - Germany	MG - Madagascar
AT - Austria	MA - Morocco
BE - Belgium	MQ - Martinique
CA - Canada	MC - Monaco
DK - Denmark	NO - Norway
ES - Spain	NL - Netherlands
US - United States	PT - Portugal
FI - Finland	CZ - Czech Republic
FR - France	RE - Réunion Island
GR - Greece	RU - Russia
GP - Guadeloupe	GB - United Kingdom
HU - Hungary	SK - Slovakia
IE - Ireland	SE - Sweden
IT - Italy	CH - Switzerland
JP - Japan	TN - Tunisia
LU - Luxembourg	

(3) Registration body

001 - APP France
002 - APP Switzerland
010 - IDDN

(4) Order number

Chronological order assigned by the registration body

(10) Product Class

10000 SOFTWARE - SYSTEM	21100 CAL	30710 Gas	31230 Medicine and health
10100 Operating systems	30000 SPECIALISED APPLICATION	30715 Water supply	31235 Education and scientific research
10200 Data transmission	30100 Agriculture	30800 Transport / communication	31300 Public services
10300 Databases (DBMS)	30200 Water and Forests	30805 Transport	31400 Leisure and family life
10400 Programming language	30300 Fishing	30810 Communication	31500 Others
10500 End user adapted language	30400 Mining	30900 Sales / Restaurants and outlets	40000 MULTIMEDIA / DATABASES
10600 Development assistance	30500 Construction	30905 Wholesale	40100 2D digital reproduction of work
10700 System operation management	30600 Production	30910 Retail	40200 3D digital reproduction of work
10800 Functional use	30605 Food	30915 Restaurants and beverage outlets	40300 Digital reproduction of an animated image
20000 UNIVERSAL APPLICATION	30610 Textile and clothing	31000 Financial and insurance activities	40400 Digital reproduction of a sound
20100 Planning / Management	30615 Wood, paste and paper	31005 Banking and fiduciary activities	41000 DIGITAL CREATION
20200 Accountancy	30620 Publication and printing	31010 Financial brokerage	41100 2D digital creation
20300 Personnel / salaries	30625 Chemistry and derivative industries	31015 Insurance	41200 3D digital creation
20400 Sales / Stock	30630 Stone, clay and glass products	31100 Property	41300 Creation of an animated image
20500 Production	30635 Metal products	31200 Services	41400 Digital creation of a sound
20600 Design / Study / Project	30640 Machines and Equipment	31205 Rental	41500 Creation of a digital photo
20700 Forecast / Statistics / Analysis	30645 Electric machines	31210 Hotels and hostels	42000 WEBSITE
20800 Office automation	30650 Transport equipment	31215 Radio diffusion and advertising	
20900 Information engineering	30700 Electricity/gas/heating/water supply	31220 Information services	
21000 Image processing	30705 Electricity	31225 Miscellaneous services	

(5) Version number

(000 for the initial registration)

(6) Type of registration

R: Referencing

Upon referencing, the only copy of the work is placed in a sealed envelope (Logibox) after being registered by the APP. The copy of the work placed in the Logibox is then returned to the rights holder by the APP.

D: Distribution deposit

For a distribution deposit, two copies of the work, as circulated to the public, are placed in two sealed envelopes (Logibox), one of which is kept by the APP and the other returned to the rights holder. In the case of a work under access clause, one more copy is registered, sealed and kept by the APP.

S: Source deposit

For a source deposit, two copies of the work, in its version not designed to be circulated to the public, are placed in two sealed envelopes (Logibox), one of which is kept by the APP and the other returned to the rights holder. In the case of a work under access clause, one more copy is registered, sealed and kept by the APP.

C: Controlled deposit

For a controlled deposit, three copies of the work are placed in three sealed envelopes (Logibox) after being verified by the APP. Two Logiboxes are kept by the APP and the third is returned to the rights holder.

(7) Type of work

P: First work

This is a work which you have developed in full.

C: Composite work

This is a work which incorporates all or part of a pre-existing work. If the incorporated elements belong to a third party, you must ensure that you have the right to incorporate them in your work.

A: Derivative work

This is an adaptation of a pre-existing work (for example, a version of a programme developed for a specific client, the transport of software from one environment to another). If the pre-existing work belongs to a third party, you must ensure that you have the right to adapt it.

(8) Year of first registration

(9) Integrity check

Reserved space

REFERENCING REQUEST REGISTRATION ON THE IDDN DIRECTORY

MANUAL

You are about to reference a work with the APP. The purpose of referencing is to be able to use it later. It is therefore imperative to strictly respect the referencing process.

What is referencing?

Referencing allows you to save your digital creations to the international IDDN register. Referencing enables you to prove the connection that you hold with your creation and to anticipate problems in the event of counterfeiting or the challenging of your rights. This procedure requires one copy of the creation to be sent to the APP.

The only difference with the other types of deposit is that the APP does not keep a copy of the creation. With this registration, access to the submitted elements is not possible (the APP not being the receiver) and you must keep your LogiBox and not mislay it.

How do you prepare your referencing? (Reminder: 1 work = 1 IDDN No. = 1 form)

We recommend you place the work to be registered on a commonly used medium (for example a CD, DVD, USB stick or even an external hard drive).

The media and their cases must not be placed in stamped envelopes. If they are, the envelopes will be opened.

We recommend you clearly identify the elements of the referencing on the digital media. In the event of several elements, such as for example the sources of a programme, its documentation and its development and/or compilation tools, you may distinguish these elements using directories.

For example:

 Sources of the work XXX,  Development and compilation tools of the work XXX,  Documentation on the work XXX,

In case of compression or separation of the referenced elements, we advise you to clearly identify and remember the software you have used for such procedures. You will need them should you wish to reuse the referenced elements later.

We would be grateful if you would ensure that the name of the referenced work is the same everywhere you indicate it (form, digital medium, case, etc.).

What principles have to be respected?

You have to be an APP member on the membership payment date to be able to make a deposit.

The member shall **keep an "accessible" copy of the work** as the medium returned to the Member shall have been placed in a sealed LogiBox. This LogiBox shall not in any event be opened by the member for reasons of integrity of the sealed box. Any opening shall be made by an authorised person (sworn officer, judicial expert, judicial officer).

In case of request for duplication of the sealed box kept by the member and if the type of the medium so permits, the **APP shall make an identical copy of all of the elements contained on the medium.**

In case of delivery and/or invoicing address different from the address given on the deposit form, please fill out the update form of the member's administrative information.

The deposit may be made on site **on appointment only** or by **letter sent** to the following address:
AGENCE POUR LA PROTECTION DES PROGRAMMES - 54, rue de Paradis - FR 75010 PARIS

REFERENCING REQUEST REGISTRATION ON THE IDDN DIRECTORY

MANUAL

Information on the fields of the referencing form

DESCRIPTION OF THE WORK

An initial work is a work which you have developed in full.

A composite work is a work which incorporates all or part of a pre-existing work. If the incorporated elements belong to a third party, you must ensure that you have the right to incorporate them in your work.

A derivative work is an adaptation of a pre-existing work (for example, a version of a programme developed for a specific client, the transport of software from one environment to another). If the pre-existing work belongs to a third party, you must ensure that you have the right to adapt it.

RIGHTS HOLDER

The collective work: pursuant to Article L.113-2 of the French Intellectual Property Code, "Collective Work shall mean a work created at the initiative of a natural or legal person who edits it, publishes it and discloses it under his direction and name and in which the personal contributions of the various authors who participated in its production are merged in the overall work for which they were conceived, without it being possible to attribute to each author a separate right in the work as created".

Work of collaboration: pursuant to Article L.113-2 of the French Intellectual Property Code, "Work of Collaboration shall mean a work in the creation of which more than one natural person has participated".

The names of the co-rights holders of the work of a collaboration must be indicated on the deposit request.

To this end, please fill out **Appendix 1 of the deposit form**. **Failing joint signature** of the form by the co-rights holders, **please attach the authorisation of the co-rights holders** authorising the member to exercise their rights.

DESCRIPTION OF THE REFERENCING

Examples of medium provided for the referencing: CD-Rom, DVD-Rom, USB stick, external hard drive, etc.

TRUSTEE

This is anyone not in the member company and duly authorised by this latter for example an advisor on industrial property, a notary, a lawyer, a subsidiary, etc.

Please contact us for further information
by email to app@app.asso.fr or by telephone on **+33 (0)1 40 35 03 03**